

**CENTRAL BOARD OF SECONDARY EDUCATION**  
**REGIONAL OFFICE**  
**35-B, M. G. MARG, CIVIL LINES, ALLAHABAD-211001**  
**Ph.:(0532)2407970, 2408971, 2407972. Fax(0532) 2408977**

---

**TENDER NOTICE**

Sealed tenders are invited from **Allahabad** based reputed travelling agencies on behalf of the Secretary, C. B. S. E. for providing small vehicles/taxies for various purposes/work for the period from 01.11.2012 to 31.10.2013 as per specifications given in the tender form.

Various kind of vehicles/taxies such as Tavera, Qualis, Bolero, Innova, Indica, Indigo, Honda City or Equivalent model will be required for conveying Board's staff members/or other dignitaries on hour of their duties and also for delivery and collection of confidential materials to various cities within India. The travelling agencies having sufficient number of different kinds of vehicles only need to submit their bids. The agencies having experience of transportation of confidential material pertaining to Government/ autonomous organization/Public Sector will be preferred.

The tender form along with terms & conditions can be obtained from the C.B.S.E., Regional Office, 35-B, M. G. Marg, Civil Lines, Allahabad-211001 on any working day between 22/09/2012 to 11/10/2012 (Upto 3.00 PM) on payment of Rs.500/- in cash (non-refundable). It can also be downloaded from CBSE Website [www.cbse.nic.in](http://www.cbse.nic.in) and in such case cost of form should be enclosed in the shape of Bank Draft drawn from any scheduled Bank in favour of **Secretary, C. B. S. E., Payable at Allahabad** only with the tender form.

Interested agencies may submit their rates on prescribed tender form latest by 12/10/2012 upto 01.00 P.M. in a sealed cover superscribed "**TENDER FOR PROVIDING SMALL VEHICLES**" addressed to The Regional Officer, C.B.S.E., Regional Office, 35-B, M. G. Marg, Civil Lines, Allahabad either by post or can drop personally in the Tender Box kept for the purpose at ground floor of Regional Office, Allahabad. Tenders will be opened on the same day i.e. 12/10/2012 at 3.00 p.m. in the presence of the tenderers who may like to be present.

Tenders should accompany an Earnest Money of **Rs. 5,000/-** (Rupees five thousand only) in the shape of Bank Draft issued from nationalized bank only in favour of **Secretary, C.B.S.E. Payable at Allahabad**. Before allotment of work, the Board reserves the right to carry out the physical inspection of the Agency alongwith condition of vehicles held by the agency. Tenders without Earnest Money and incomplete tender will be summarily rejected. The Competent Authority of the Board reserves right to accept or reject, any or all the tenders without assigning any reason.

**REGIONAL OFFICER**

# केन्द्रीय माध्यमिक शिक्षा बोर्ड क्षेत्रीय कार्यालय

35-बी, सिविल स्टेशन, महात्मा गाँधी मार्ग, सिविल लाइन्स, इलाहाबाद-211001

दूरभाष: (0532) 2407970, 2408971, 2407972, फैक्स: 2408977

## निविदा-सूचना

सचिव, केन्द्रीय माध्यमिक शिक्षा बोर्ड की ओर से क्षेत्रीय कार्यालय, के.मा.शि.बो., इलाहाबाद द्वारा इलाहाबाद के प्रतिष्ठित एजेंसियों से जिनके पास विभिन्न प्रकार के छोटे वाहन/ टैक्सी उपलब्ध हो, उन्हें कार्यालय को दिनांक 01.11.2012 से 31.10.2013 तक उपलब्ध कराने के लिए अग्रलिखित विवरण के अनुसार निविदाएँ आमंत्रित की जाती हैं।

विभिन्न प्रकार के वाहन जैसे टावेरा, क्वालिस, बोलेरो, इन्नोवा, इण्डिका, इण्डिगो, होण्डा सिटी अथवा समतुल्य वाहन बोर्ड के कर्मचारियों द्वारा समय-समय पर विभिन्न कार्यालयीय कार्यों अथवा गोपनीय दस्तावेजों को लाने व ले जाने के लिए उपयोग में लिये जाते हैं। ऐसी एजेंसियाँ जिनके पास विभिन्न प्रकार के उपरोक्त वाहन पर्याप्त मात्रा में उपलब्ध हों वे अपनी निविदाएँ भेज सकते हैं। एजेंसियों के पास सरकारी/स्ववित्तपोषित/अर्द्धसरकारी कार्य का अनुभव अनिवार्य है।

निविदा प्रपत्र नियम व शर्तों के साथ क्षेत्रीय कार्यालय, के.मा.शि.बो., सिविल लाइन्स, इलाहाबाद-211001 द्वारा किसी भी कार्य दिवस पर दिनांक 22.09.2012 से 11.10.2012 को 3:00 बजे से पहले रु० 500/- (पाँच सौ रुपये मात्र) (अप्रतिदेय) के मूल्य पर खरीदा जा सकता है अथवा प्रपत्र कार्यालय के वेबसाइट [www.cbse.nic.in](http://www.cbse.nic.in) से डाउनलोड किया जा सकता है (इस स्थिति में प्रपत्र का मूल्य 500/- रु० के बैंक ड्राफ्ट जो कि सचिव, के०मा०शि०बो०, इलाहाबाद के पक्ष में देय हो द्वारा दिया जाना चाहिए।

कोटेशन मुहरबंद लिफाफे में जिसके ऊपर “छोटे वाहन उपलब्ध करवाने हेतु” लिखा हो, केन्द्रीय माध्यमिक शिक्षा बोर्ड, क्षेत्रीय कार्यालय, इलाहाबाद 35-बी, एम. जी. मार्ग, सिविल लाइन्स, इलाहाबाद-211001 में दिनांक 12.10.2012 दोपहर 1:00 बजे तक पहुँच जानी चाहिए। निविदा उसी दिन अपराह्न 3:00 बजे इच्छुक निविदाकर्ताओं की उपस्थिति में खोली जाएगी।

निविदा के साथ धरोहर राशि रु० 5,000/- (पाँच हजार रुपये मात्र) का डिमांड ड्राफ्ट जो किसी भी राष्ट्रीयकृत बैंक द्वारा सचिव, के.मा.शि.बो. के पक्ष में इलाहाबाद में देय हो, निश्चित रूप से लगाया जाना चाहिए। बगैर ई.एम.डी. के प्राप्त निविदाएँ सीधे रद्द कर दी जाएगी। पूरे वर्ष में सफलतापूर्वक कार्य करने के बाद ही ई.एम.डी. देय होगी। बोर्ड के पास एजेंसी के पास उपलब्ध वाहनों को जाँचने तथा उनका स्थलीय निरीक्षण करने का अधिकार सुरक्षित रहेगा।

बोर्ड बिना कारण बताए एक अथवा सभी निविदाओं को स्वीकृत/अस्वीकृत करने का अधिकार रखता है।

क्षेत्रीय अधिकारी

**CENTRAL BOARD OF SECONDARY EDUCATION  
(REGIONAL OFFICE)  
35-B, M. G. MARG, CIVIL LINES, ALLAHABAD-211001**

**Last date for submitting  
the Tender is 12/10/2012(up to 1.00 PM)**

Tender Form No. \_\_\_\_\_  
Price Rs.500/-**(Non-refundable)**

**TENDER FORM FOR PROVIDING SMALL VEHICLES/TAXIES**

M/s \_\_\_\_\_ is/are hereby authorized to submit their Tender in response to the Tender Notice appeared in Newspapers on ..... for providing of vehicles as per the Terms & Conditions enclosed. The tender should be superscribed as **“TENDER FOR PROVIDING OF SMALL VEHICLES/TAXIES’**.

I/We \_\_\_\_\_ hereby submit tender for providing the vehicles as per specifications given in the tender notice at the rates given below:

Sl. No.	Vehicles	Rates (Upto 80 Kms. and 10 Hrs. and on above limit)	Halting Charges Night/ Over time Halting per hour.
01.	Indica (A/c)	@ Rs. _____ per day +@ Rs. .... Per Km. For Local.	
		@ Rs. _____ per Km. For Out station.	
02.	Indica (Non A/c)	@ Rs. _____ per day +@ Rs. .... Per Km. For Local.	
		@ Rs. _____ per Km. For Out station.	
03.	Indigo (A/c)	@ Rs. _____ per day +@ Rs. .... Per Km. For Local.	
		@ Rs. _____ per Km. For Out station.	
04.	Indigo (Non A/c)	@ Rs. _____ per day +@ Rs. .... Per Km. For Local.	
		@ Rs. _____ per Km. For Out station.	
05.	Tavera/Qualis (A/c)	@ Rs. _____ per day +@ Rs. .... Per Km. For Local.	
		@ Rs. _____ per Km. For Out station.	
06.	Tavera/Qualis (Non A/c)	@ Rs. _____ per day +@ Rs. .... Per Km. For Local.	
		@ Rs. _____ per Km. For Out station.	
08.	Innova (A/c)	@ Rs. _____ per day +@ Rs. .... Per Km. For Local.	
		@ Rs. _____ per Km. For Out station.	
09.	Honda City (A/c)	@ Rs. _____ per day +@ Rs. .... Per Km. For Local.	
		@ Rs. _____ per Km. For Out station.	
10.	Tavera/Qualis (Monthly basis)	@ Rs. _____ upto (80 Kms./day) (A/C)	
		@ Rs. _____ upto (80 Kms./day) (Non-A/C)	
11.	Indica (Monthly basis)	@ Rs. _____ upto (80 Kms./day) (A/C)	
		@ Rs. _____ upto (80 Kms./day) (Non-A/C)	

The terms & conditions given along with the tender form are acceptable to me/us.

Bank Draft No. \_\_\_\_\_ dated \_\_\_\_\_ Drawn \_\_\_\_\_ for Rs.5,000/- as Earnest Money in favour of Secretary, C. B. S. E., payable at Allahabad is enclosed.

SIGNATURE OF TENDERER \_\_\_\_\_

ADDRESS & TELEPHONE No. \_\_\_\_\_

**(RUBBER STAMP)**

Please indicate the following:

1. PAN \_\_\_\_\_
2. S. Tax Code \_\_\_\_\_
3. WCT No., if any \_\_\_\_\_

**CENTRAL BOARD OF SECONDARY EDUCATION  
REGIONAL OFFICE  
35-B, M. G. MARG, CIVIL LINES, ALLAHABAD-211001**

**TERMS & CONDITIONS**

1. Rate should be quoted per Km. in figure and words in the prescribed form of Tender only.
2. There should not be any overwriting or erasing in the quoted rates and the terms and conditions of the contracts are to be signed by the Partner/Owner/Managing Director of the firm.
3. In case of default or abrogation of the condition stipulated, the EMD shall be forfeited.
4. Penalty for delay will be charged @ Rs.300/- (Per Hour) and the Board shall have the liberty to engage another agency in case the vehicle is not provided by the approved Agency on the scheduled date and time and any excess cost or loss to the Board shall be borne by the defaulting agency.
5. The transporter shall be fully responsible for any damages/ service or any loss and full cost thereof will be recovered from the agency. In addition to this further penalty as decided by the Chairman of the Board shall also be levied.
6. The Secretary of the Board is not bound to accept the lowest rates and reserves the right to accept tender in whole or in part or can reject it entirely without assigning any reason.
7. The successful tenderers shall have to provide the vehicles well in time on requisition by the C. B. S. E., failing which job will be assigned to the next lowest tenderer.
8. The payment will be made on submission of bills after completion of work and to the Board's satisfaction.
9. The vehicles must be in good and roadworthy condition and clean inside.
10. The driving person must be decent in manner and not to be smoker and drinker.
11. S.T./Toll Tax will paid as per rule applicable.
12. T.D.S. shall be deducted from the bill as per norms.
13. No change in the quoted rates will be allowed during the contract period i.e. from 01.07.2012 to 30.06.2013.
14. In the event of any dispute the decision of the Chairman of the Board shall be final and binding upon the tenderer.
15. The vehicle must be fitted with Kms. indicators free from defect.

**ACCEPTANCE OF THE TENDERER**

The terms & conditions enumerated in this Form from Clause No.1 to 15 have been read by me / us and are acceptable to me/us.

**SIGNATURE OF THE TENDERER  
ADDRESS & TELEPHONE NO.**

\_\_\_\_\_  
\_\_\_\_\_

**SEAL**

Dated: \_\_\_\_\_